

# Task-Based Activity



## Completing a Status Card Exemption Form - Cashier



### OALCF Link

#### Relevant Goal Paths (Spirit-Vision):

<input checked="" type="checkbox"/>	EMPLOYMENT
<input checked="" type="checkbox"/>	INDEPENDENCE
<input type="checkbox"/>	POSTSECONDARY
<input type="checkbox"/>	SECONDARY SCHOOL CREDIT
<input type="checkbox"/>	APPRENTICESHIP

**Rationale:** Learners on the Employment and Independence Goal Paths will be required to interpret documents to locate specific details and to fill in a simple form.



#### Learning Plan Link (Heart- Feeling):

Cashiers need to have an introductory knowledge of reading a First Nation Status Card in order to take down tax-related information. Every store has a different procedure to input this information. Learning to interpret the Status Card information will be very useful for retail employees. In addition, cashiers may not be familiar with the procedure, and might ask the Status Card Bearer for assistance in interpreting the document.



#### Task-Based Activity Description:

The learner will read a Status Card and locate specific details. The learner will enter details into a simple form.

## Competency, Task Group and Level Indicator: (Mind - Knowledge)

### LEVEL:

Find and Use Information			Communicate Ideas and Information				Understand and Use Numbers				Use Digital Technology	Manage Learning	Engage with Others
Read continuous text	Interpret documents	Extract info from films, broadcasts & presentations	Interact with others	Write continuous text	Complete and create documents	Express oneself creatively	Manage money	Manage time	Use measures	Manage data			
A1	A2	A3	B1	B2	B3	B4	C1	C2	C3	C4	D	E	F
A1.1	A2.1				B3.1a								

### Materials Required

Activity Sheet – Tax Exemption Form  
Pen or pencil



### Overview of Task (Body-Skills)

#### Activity Introduction

This task-based activity is for employees (current and potential) to learn about First Nation Status Cards, and how to extract the necessary information to place in a form. In addition, cashiers may not be familiar with the procedure, and might ask the Status Card Bearer for assistance in interpreting the document(s).

#### New Words/Phrases

Review the new words that are being introduced. Explain the meanings of the words to the learner. Not all new words are in the new word list. You may need to review additional words as the learner works through the activity.

#### Instructions

1. Have the learner fill in their name and the date on the learner sheet.
2. Have the learner complete the pre self-assessment.
3. Review the Student Activity Sheet with the learner.
4. When the learner has completed the activity, have him/her complete the post self-assessment.
5. After the learner has completed the task-based activity, complete the assessment section and review the results with the learner.
6. Discuss next steps with the learner.

## Extension Activities

1. Read articles on why First Nations people do not have to pay some taxes.

Examples:

[Ontario tax exemption: Your rights as a First Nation citizen](#)

[MYTH #1: STATUS INDIANS EXEMPT FROM FEDERAL OR PROVINCIAL TAXES](#)

2. There are different tax exemption rules on what goods and services are affected by the laws and where they are delivered: on- or off-reserve. Read about these different taxation rules. <http://www.fin.gov.on.ca/en/taxtips/rst/02.html>



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Learner Name: \_\_\_\_\_ Date: \_\_\_\_\_

### Pre self-assessment

I need to improve my skills at reading texts to locate details.

- Yes
- No

I need to improve my skills at interpreting simple documents to locate details.

- Yes
- No

I need to improve my skills at matching between what is requested and what is entered on a form.

- Yes
- No

### New Words

Exemption  
Status Card

## Assessment

### Task-Based Activity: Completing a Status Card Exemption Form

Learner Name: \_\_\_\_\_ Date \_\_\_\_\_

Practitioner Name: \_\_\_\_\_

Performance Descriptors	Needs Work	Improving	Excellent
A1.1 Follows simple, straightforward instructional texts  Identifies the main idea in brief texts			
A2.1 Scans to locate specific details  Locates specific details in simple documents, such as labels and signs			
B3.1a: Makes a direct match between what is requested and what is entered			

**The learner needs to work on the following:**

**This task was successfully completed \_\_\_ This task needs to be tried again \_\_\_**

**Practitioner Comments:**

**Learner Comments:**

## Question Sheet:

Ontario law states:

### Vendor Responsibilities

In situations where a Status Indian is claiming the HST point-of-sale exemption, vendors should:

- visually confirm that the photograph on the Status card is that of the purchaser
- record the transaction date, person's name, card number, band registry number, and a brief description of the property or services sold.

As a cashier in a retail store, you may be presented with a Status Card from a First Nation person. By law, this entitles them to an exemption from paying the GST of 8% and, in some cases, the HST of 13% on their purchase.

A customer presents his card.

**Aboriginal Affairs and Northern Development Canada / Affaires autochtones et Développement du Nord Canada** 1234567

**CERTIFICATE OF INDIAN STATUS - CERTIFICAT DE STATUT D'INDIEN**

This is to certify that - Le présent atteste que

Family Name - Nom de famille: **DOE**

Given Names - Prénoms: **John Carl**

Alias - Nom d'emprunt: **Johnny**

Registry No. - N° de registre: **436000001**

is an Indian within the meaning of the *Indian Act*, chapter 27, Statutes of Canada (1985).  
est un Indien au sens de la *Loi sur les Indiens*, chapitre 27 des Lois du Canada (1985).

Date of Birth - Date de naissance: **Dec. 15, 1970** Registry Group - Groupe d'enregistrement: **PEIGAN**

Sex - Sexe: **M** This card is valid until / Cette carte est valide jusqu'au: **Apr. 26, 2002**

Holder's signature - Signature du titulaire: *John C. Doe*

Issuing officer's signature - Signature de l'agent émetteur: *John G.* Issue date - Date d'émission: **Apr. 26, 1997**

Find out more about privacy law at [http://www.privacy.gc.ca](#). Ottawa, Ontario, Canada K1A 0H4  
Culquieres renseignements sur le présent est prêt de le retourner Band de jour, au ANNC, Ottawa (Ontario) Canada, K1A 0H4  
83-004 (5-96) 7530-21-023-3573

You have been instructed by the store to take down the information on the card and put it on a log sheet.

1. Fill in the form with all required information.

Tax Exemption Log Sheet						
	Date	Name	Band Name	Band #	Card #	Employee Initials
1						
2						
3						
4						
5						

2. If you or your classmates have Status Cards, place information from those cards in the log sheet.

### **Post self-assessment**

I think my skills have improved as a result of this activity.

- Yes
- No



**Answer Key**

<b>Tax Exemption Log Sheet</b>						
	Date	Name	Band Name	Band #	Card #	Employee Initials
1	April 1, 2014	John Carl Doe	Peigan	4360000000001	1234567	MM
2						
3						
4						
5						